



IQAC Meeting

Date: 15.10.2019
Place: Principal's Chamber
Time: 1:00 PM

Agenda:

1. Conducting Workshop
2. Formation of Various Committees
3. Others if any

Members Present:

1. Dr. B.N. Pattanaik, Principal & Chairman
2. Dr. Azizul Hoque, Coordinator
3. Dr. Ferdusi Begum, Vice-Principal, Member
4. Dr. Abdul Hye, GB Member
5. Swapna Das, Guardian Member, Stakeholder
6. Nurul Islam, Associate Prof., Member
7. Iqbal Hussain, Associate Prof., Member
8. Riazul Hoque, Associate Prof., Member
9. Dr. Babita Baruah, Asstt. Prof., Member
10. Dr. Abdul Jalil, Librarian, Member
11. Abdul Maleque, Head Asstt., Member
12. Ashif Iqbal Hussain, Secretary, Alumni Association, Member
13. Abul Bashar, President, Students' Union, Member

Minutes of the Meeting:

1. The meeting unanimously resolves to organize the NAAC sponsored national workshop on the scheduled date as approved by NAAC.
2. The meeting decides to distribute to works among the stakeholders and for this, various committees are formed for smooth functioning of the event.
3. The meeting also urges on the cells to perform their stipulated policies and programmes within the period as fixed.

Action Taken Report of the Meeting Dated 15.10.2019

1. All arrangements have been made to conduct the workshop on the scheduled date.
2. Head-wise distributions of duties and responsibilities have been entrusted with the respective cells as food and logistic support cell, publication cell and reception cell.
3. Necessary steps have been taken to complete the entire work by the end of the session for uploading the annual data timely.


Principal
RUPAHI COLLEGE
Rupahi, Nagaon . Assam

IQAC Meeting with Teaching Staff

Date: 07.11.2019
Place: IQAC Room
Time: 1:00 PM

Agenda:

1. Discussion on holding NAAC sponsored Workshop
2. Discussion on improvement of IQAC Work
3. Discussion on Forthcoming NAAC Assessment in 2020
4. Others

Members Present:

1. Dr. B.N. Pattanaik, Principal & Chairman
2. Dr. Azizul Hoque, Coordinator
3. Dr. Ferdusi Begum, Vice-Principal, Member
4. Dr. Abdul Hye, GB Member
5. Swapna Das, Guardian Member, Stakeholder
6. Nurul Islam, Associate Prof., Member
7. Ikbal Hussain, Associate Prof., Member
8. Riazul Hoque, Associate Prof., Member
9. Dr. Babita Baruah, Asstt. Prof., Member
10. Dr. Abdul Jalil, Librarian, Member
11. Abdul Maleque, Head Asstt., Member
12. Ashif Iqbal Hussain, Secretary, Alumni Association, Member
13. Abul Bashar, President, Students' Union, Member


Minutes of the Meeting:

1. The meeting decides to make engage the faculties to the workshop and make the event a grand success.
2. The meeting unanimously decides to upload the AQAR for the year to NAAC portal. Therefore all concerned are entrusted with their duties and responsibilities to perform quickly.
3. The meeting unanimously decides to invite NAAC Peer Team within validity period. Therefore, hasty performance from all concerned is required in every field of SSR as per criterion.


Principal
RUPAHI COLLEGE
Rupahi, Nagaon, Assam

Action Taken Report of the Meeting Dated 07.11.2019

1. Necessary arrangement for Two Day NAAC Sponsored National Workshop on "Revised NAAC Process" has been done and will be conducted on the stipulated date and time.
2. AQAR of 2018-19 has been successfully prepared and the same is pending for approval of the Governing Body of the College.
3. The process of inviting NAAC Peer Team in due course of time is continued and all stakeholders are working for the same.


Principal
RUPAHI COLLEGE
Rupahi, Nagaon . Assam

IQAC Meeting

Date: 15.11.2019

Place: Principal's Chamber

Time: 1:00 PM

Agenda:

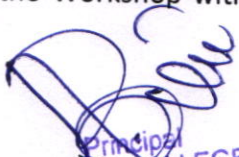
1. Submission of AQAR-2018-19 in the NAAC's Portal
2. Preparation of IIQA and NAAC Process
3. Publication of Proceeding of Two Day National Workshop on NAAC Process
4. Others if any

Members Present:

1. Dr. B.N. Pattanaik, Principal & Chairman
2. Dr. Azizul Hoque, Coordinator
3. Dr. Ferdusi Begum, Vice-Principal, Member
4. Dr. Abdul Hye, GB Member
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11. Abdul Maleque, Head Asstt., Member
12. Ashif Iqbal Hussain, Secretary, Alumni Association, Member
13. Abul Bashar, President, Students' Union, Member

Minutes of the Meeting:

1. The meeting decides to upload the AQAR 2018-19 before deadline given by NAAC to hasten the process of upcoming NAAC's Assessment.
2. The meeting unanimously resolves to constitute criterion-wise committee for preparation of SSR and IIQA in order to complete the entire process of Assessment within validity period.
3. The meeting unanimously resolves to publish the proceeding of the Workshop within three days without delay.


Principal
RUPAHI COLLEGE
Rupahi, Nagaon . Assam